

**UNIVERSITY OF SOUTH CAROLINA
SCHOOL PSYCHOLOGY ASSISTANTSHIP STUDENT EVALUATION**

Date _____

Name of Student _____ Placement _____

Supervisor _____ Supervisor's Title _____

Number of hours spent at placement site(s) each week _____

1. Briefly describe the types of activities this student has been engaged in during the past semester (e.g., assessment, individual/family therapy, consultation, in-service presentations, research, etc.).

2. What are approximate number of hours per week that this student has been involved in the following activities:

_____assessment _____consultation _____therapy/counseling _____staff training _____research
_____case conferences/staffing _____supervision _____other (please specify)

Directions: Please use the following rating scale in evaluating the student in the areas of professional functioning listed below:

5 *Excellent:* Student's skills in this area are exceptionally strong and can function with relatively little direct supervision.

4 *Very Good:* Above average performance; better than one might expect for a student at his/her level of training.

3 *Satisfactory:* Expected performance by a student at his/her current level of training.

2 *Marginal:* Below average performance; requires more supervision than is typical for student at his/her level of training.

1 *Deficient:* Unacceptable performance; requires extensive supervision; quality of work is below adequate standards and student needs remedial or additional training and course work.

N/O Not Observed: Skill/activity not observed for this student.

Personal Characteristics

1. Presents a good personal appearance	5	4	3	2	1	N/O
2. Demonstrates dependability	5	4	3	2	1	N/O
3. Meets difficult situations with self-control	5	4	3	2	1	N/O
4. Demonstrates good judgment and common sense	5	4	3	2	1	N/O
5. Communicates and listens effectively	5	4	3	2	1	N/O
6. Shows concern, respect, and sensitivity for needs of staff and students	5	4	3	2	1	N/O

Professional Responsibilities and Behavior

1. Observes scheduled hours and appointments at assigned school(s) in a punctual manner	5	4	3	2	1	N/A	N/O
2. Is prompt in meeting deadlines, responding to referrals, and handing in written reports	5	4	3	2	1	N/A	N/O
3. Maintains current, accurate records and files; meets all school expectations	5	4	3	2	1	N/A	N/O
4. Completes written reports and forms in a neat, thorough, and accurate manner	5	4	3	2	1	N/A	N/O
5. Establishes appropriate work priorities and manages time efficiently	5	4	3	2	1	N/A	N/O
6. Keeps supervisors and administrators informed of unusual events and activities, as well as routine matters	5	4	3	2	1	N/A	N/O
7. Consistently follows through when additional action is needed	5	4	3	2	1	N/A	N/O
8. Demonstrates an awareness of competency level, and doesn't accept responsibilities that exceed this level	5	4	3	2	1	N/A	N/O
9. Maintains visibility and accessibility	5	4	3	2	1	N/A	N/O

Please include any additional information which you believe would be important in evaluating this student 's performance and in making practicum placements for next year.

Evaluator's signature _____

Date _____

Please return this form to:

Scott Huebner, Ph.D.
 Department of Psychology
 University of South Carolina
 Columbia, South Carolina 29208

*Adapted from evaluation criteria used by Tulane University, University of Wisconsin-Madison, and University of Virginia